

## TELEGRAM PRINTING AND FOLDING

Print on light yellow paper, if possible. Printing on newsprint paper is also good, if it doesn't jam your printer.

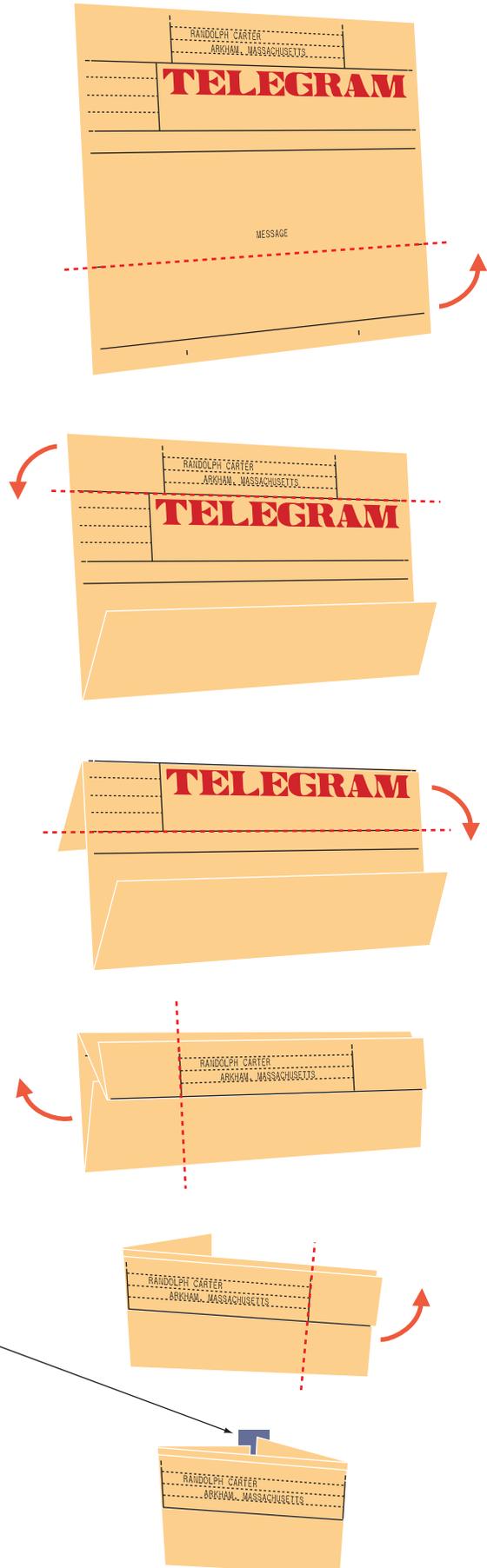
### Type address, message, etc.

Option 1: use built-in Acrobat form fields on telegram.  
Option 2: delete default entries in Acrobat form and print telegram "blank." Then put blank prop into an actual typewriter, or use your choice of word-processor / page layout software with alternative fonts. Using a real rubberstamp for the date adds authenticity. NOTE: sometimes telegrams were handwritten by the clerk, so you can also write the message in longhand if desired.

**After address, message, etc. are entered,** fold telegram according to the diagrams at right. There are small tick marks on the telegram itself to guide you. When you are finished, the telegram will be folded into a small packet with the address showing on the front and the message hidden inside.

**Seal the flaps on the back of the folded packet** by gluing on the seal below, or use a gold seal type sticker or a postage stamp. You can download one of the HPLHS Postage stamps for this purpose.

Shine your shoes, hop on your bicycle, and deliver your message. Be sure to wait for a tip!



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*Pay no charges  
to messenger*

*For quick service,  
reply by bearer*

**URGENT: DELIVER WITHOUT DELAY**

# TELEGRAM

*The World Wide Electrical Printing Telegraph Co. Ltd.*

This is a full-rate telegram or electric lettergram unless its deferred character is indicated by a suitable symbol above or preceding the address. The filing time shown in the date line on telegrams and cablegrams is STANDARD TIME at point of origin.

FORM HPLHS-001

RECEIVER'S NUMBER

DATE

TIME FILED

CHECK

SENDING STATION:

SYMBOLS: DL=DAY LETTER NL=NIGHT LETTER LC=DEFERRED CABLE NLT=CABLE NIGHT LETTER SR=SHIP RADIOGRAM

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS REGARDING ITS SERVICE